



**Riverside Cemetery Committee**

**DRAFT**

**Minutes**

**Wednesday, August 23, 2017**

**10:00 a.m.**

**Town Hall – Lower Level Conference Room**

**Welcome**

**Roll Call**

Present

Jessie Timberlake, Chairman

Gerald Sherry

Sharon Smarc

Debra Lane, Town Clerk

**Public Comments**

No members of the public were present.

**Approval of Minutes – April 6, 2017**

Moved by Gerald Sherry and Seconded by Sharon Smarc to approve the minutes of the meeting held on April 6, 2017 as written.

(3 yes) (0 no)

**Request to Purchase Lots**

**Tom & Beth Burrage**

Moved by Jessie Timberlake and Seconded by Gerald Sherry to approve the request of Tom & Beth Burrage to purchase a cremation lot. The approval was based on the number of *close* relatives that Mrs. Burrage has buried at Riverside. The short residency of Mr. Burrage from 1967-1970 and visits to Cape Elizabeth over the years were not deciding factors.

(3 yes) (0 no)

**Deborah Sangster Schonbak**

Moved by Jessie Timberlake and Seconded by Gerald Sherry to deny the request of Deborah Sangster Schonbak to purchase a cremation lot for her and her late husband. Although Mrs. Schonbak was raised in Cape Elizabeth she moved away establishing residency elsewhere for 40+ years. Except for her grandparents there are no other relatives buried at Riverside.

(3 yes) (0 no)

Note: The Town's record indicate Mrs. Schonbak's mother Carol Sangster purchased lots years ago but never used them. Mrs. Schonbak and her sister have burial rights to the lots.

**Laurie Tuchman**

Moved by Sharon Smarc and Seconded by Jessie Timberlake to deny the request of Laurie Masterton Tuchman to purchase lots. Although Mrs. Tuchman was raised in Cape Elizabeth she moved away establishing residency elsewhere for 40+ years. Except for her parents there are no other relatives buried at Riverside.

(3 yes) (0 no)

Note: Mrs. Tuchman may be returning to Cape Elizabeth to live and would be eligible to purchase lots as a resident.

**Request for Buy-Back of Lots**

**Jennifer Marshall, Section NI Lot #35**

Moved by Jessie Timberlake and Seconded by Sharon Smarc to approve the buy back request of Jennifer Marshall for Section NI Lot #35 provided that further information and documentation is provided. The Committee wants to make certain Ms. Marshall is the closest heir having rights to the lot as her late husband Arlan Marshall purchased two lots and burying his late wife in one of the lots.

(3 yes) (0 no)

Is there a will from Mr. Marshall stating Jennifer Marshall has rights to the lot?

Are there children that may claim rights to the lot?

Documentation of marriage is requested.

A shrub has been placed on Section NI Lot#36 for the late Susan Marshall and is encroaching on #35. The shrub will need to be removed for the buy back to occur.

**Russell & Elizabeth Smith, Section CC Lot #41**

Moved by Sharon Smarc and Seconded by Gerald Sherry to buy back Section CC Lot #41 from Russell L. & Elizabeth B. Smith as they no longer have use for the lot; they will retain Section CC Lot #42. Per the rules, the original purchase price of \$400.00 will be paid.

(3 yes) (0 no)

**Next Meeting**

There are two topics the committee would like to discuss at a future meeting.

- Overgrown hedges and shrubs.
- The purchase of lots by non-residents having lived in Cape Elizabeth.

Debra will poll the committee for the next meeting date.

**Adjournment**

Moved by Gerald Sherry and Seconded by Sharon Smarc to adjourn at 10:59 a.m.

(3 yes) (0 no)

Respectfully Submitted,

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Debra M. Lane, Town Clerk